

NEW LEAGUE INFORMATION

Enclosed is information to help form a new National Catholic Forensics League Local Diocesan League. Please check the website ncfl.org for further information and details.

Before forming a new league check to make sure that there is not an existing league representing the local geographic diocese. Leagues and current directors along with their points of contact are listed on the website. While a school may choose to join a league outside of its diocese if no local diocesan league exists, two leagues may not exist within the same geographic diocese.

Please understand that the Local league Moderator or Director is the contact to the National office and all materials go through him/her. Local leagues are free to structure their local league as best benefits the local group. The NCFL Executive Board and Board of Moderators only determine action at the NCFL Grand National Tournament. Students competing at the NCFL Grand National Tournament are expected to follow the rules posted for this tournament on the website. It is the League Moderator's responsibility to communicate with the league members concerning this. The League Moderator is the crucial link to NFCL.

Once you have determined that a new league is possible the following must be done.

- ❖ Send out letters to potential members. Include the enclosed data cards, which must be returned to the League Moderator in a timely manner.
- ❖ Make sure that when the data cards are returned that they include the signature of the headmaster/ principal.
- ❖ Send the data cards along with the current national dues to the Executive Secretary before December 1st. One check for the league is preferred. A league checkbook is recommended, but the check could be a school or personal check.
- ❖ Make a copy of the data card for your local use.

- ❖ Meet with your new league members to determine your league's rules and local dues.
- ❖ Create a constitution and by laws for your league. Included in your constitution and by laws should be items such as: membership, local dues, rules and structure for your local qualifier, local officers and their term of office. Feel free to contact other leagues or the national officers to obtain feed back from them concerning these items
- ❖ If possible have your moderator attend the fall meeting, which is held the last weekend in September. (The location of the meeting is listed on the website.) Once a league is formed, the league should send a representative to this meeting in order to have the league's students attend the national tournament. Obvious attendance exceptions would be made for leagues which formed after the fall meeting. However it is required, and helpful to have the new League Moderator contact a member of the Executive Board and receive a briefing on the business of the fall meeting if he/she cannot attend. Contacting a member of the Executive Board, preferably the President would supply information invaluable to a new moderator running a league and attending nationals for the first time.
- ❖ Hold your League's qualifier as determined by your league. You will receive instructions about registering your students for the national tournament in mid –March. Registration is done on-line and is due by April 15th. There are separate registration fees for the national tournament. The league moderator is the only one who registers the league's students for nationals.
- ❖ See the website for the location and details concerning housing and particulars for the national tournament. This information is available for tournaments about 2 years in advance.
- ❖ It is helpful to find a veteran League Moderator near who will function as a mentor to the new League Moderator. However, if that is not possible, do not be afraid to contact an Executive Board member with ANY question.

*Welcome to the
National Catholic Forensic League*